



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2024/2025]	
End of validity	[2028/2029]	

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
National Technical University of Athens	G ATHINE02	<p><u>Institutional Coordinator</u>¹: Prof. Athanasios Zisis Vice Rector of Academic Affairs and Lifelong Education</p> <p><u>Academic Coordinator</u></p> <p><u>Administrative contact person</u>: Aristea Kapetanaki Head of the European Educational Programmes Office 9 Iroon Polytechniou 15772 Athens-Greece Tel.: (+)30 210 7721017, iroffice@central.ntua.gr</p> <p><u>Contact Details for Staff Mobility</u>: Vassiliki Thoma Tel.: (+)30 210 7721199, vthoma@central.ntua.gr</p> <p><u>Contact Details for Student Mobility / Nomination</u>: Konstantina Bakou Tel.: (+)30 210 7724052, kbakou@mail.ntua.gr</p>	<p>www.ntua.gr</p> <p>http://erasmus.ntua.gr</p>

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods
					Student Mobility for Studies [total number of months of the study periods or average duration*]
G ATHINE02					
	G ATHINE02				

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

TEACHING STAFF MOBILITY

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods
G ATHINE02				1 x 8h x 1 week
	G ATHINE02			1 x 8h x 1 week

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

[* Optional columns can be deleted if not applicable. Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods can be indicated if relevant.]

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G ATHINE02		Greek	English	B2	B2

* LANGUAGE REQUIREMENTS – please consult the updated information at:
https://sigarra.up.pt/feup/en/web_base.gera_pagina?p_pagina=31538

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
G ATHINE02	May 15th	October 15th

Applications from incoming students must reach the institution by:

Receiving institution	Autumn term* [day/month]	Spring term* [day/month]

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]		
G ATHINE02	May 31st	October 31st

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
G ATHINE02	Konstantina Bakou, kbakou@mail.ntua.gr	http://erasmus.ntua.gr/en

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
G ATHINE02	Konstantina Bakou, kbakou@mail.ntua.gr		http://erasmus.ntua.gr/en

The receiving institution will send its decision within [5] weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
G ATHINE02			Konstantina Bakou, kbakou@mail.ntua.gr	http://erasmus.ntua.gr/en

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Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
G ATHINE02			Konstantina Bakou, kbakou@mail.ntua.gr	http://erasmus.ntua.gr/en

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G ATHINE02	Konstantina Bakou, kbakou@mail.ntua.gr	http://erasmus.ntua.gr/en

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G ATHINE02	Konstantina Bakou, kbakou@mail.ntua.gr	http://erasmus.ntua.gr/en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G ATHINE02	Konstantina Bakou, kbakou@mail.ntua.gr	http://erasmus.ntua.gr/en

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
G ATHINE02		Konstantina Bakou, kbakou@mail.ntua.gr	http://erasmus.ntua.gr/en

Grading systems of the institutions

G ATHINE02	http://erasmus.ntua.gr/en <i>Excellent (9 – 10), Very Good (7 – 8.99), Good (5 – 6.99). Minimum passing grade: 5</i> Diploma Thesis marking is an exception, since it is allowed to use half marks, 00,50 and the passing mark is 05,50

A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

Termination of the agreement

In case of termination a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one academic year will only take effect as of 1 September of the following academic year.

“Neither the European Commission nor the National Agencies can be held responsible in case of a conflict”.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature⁴
G ATHINE02	Prof. Athanasios Zisis Vice Rector of Academic Affairs and Lifelong Education		

⁴ Scanned signatures are accepted